

**Education and Skills Commissioning**  
Children and Young People's Service

**Ask for:** Sue Imbriano,  
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Achievement"

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Dear Headteacher,

I am writing further to the letter I sent to all community and voluntary controlled schools in January providing new guidance on health and safety operational arrangements for schools. At the Education Partnership Conference on 5 February concerns were raised about the timescale for implementation of the new arrangements, in particular the requirement to appoint a competent advisory service by 1<sup>st</sup> April 2020. **In response to this, I can confirm that the requirement to appoint a competent advisory service has been extended until 1<sup>st</sup> September 2020.**

Please note that all other requirements from the guidance remain unchanged, including the requirement for headteachers to demonstrate the minimum competence criteria by 1<sup>st</sup> April 2021. In response to queries about the possibility of demonstrating the minimum competence criteria through online training, please see the following link as one way to meet the criteria <https://www.hsqe.co.uk/course/iosh-managing-safely/>

Yours sincerely

Sue Imbriano  
Director of Education, Inclusion and Achievement